1 2 3 4 5 6 7	410 West Arden Avenue Suite 202	FILED Superior Court of Califo County of Los Angel 12/15/2022 erri R. Carter, Executive Officer / 0 By:M. Mata	es
8 9	SUPERIOR COURT OF TH FOR THE COUNTY OF LOS ANGEL		
0 1 2 3	MAYRA CORTEZ, individually, and on behalf of other members of the general public similarly situated, Plaintiff,	Case No.: 21STCV291 Honorable Carolyn B. Department 12 <u>CLASS ACTION</u>	
4 5 6	v. BARKSDALE, INC., a Delaware Corporation; and DOES 1 through 100, inclusive,	[PROPOSED] ORDE PRELIMINARY API ACTION SETTLEM Date:	PROVAL OF CLASS
7 8 9	Defendants.	Time: Department: Complaint Filed: Trial Date:	10:30 a.m. 12 August 9, 2021 None Set
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	[PROPOSED] ORDER GRANTING PRELIMINAR	Y APPROVAL OF CLASS	ACTION SETTLEMENT

This matter has come before the Honorable Carolyn B. Kuhl in Department 12 of the Superior Court of the State of California, for the County of Los Angeles, on December 6, 2022 at 10:30 a.m. for Plaintiff's Motion for Preliminary Approval of Class Action Settlement. Lawyers *for* Justice, PC appears as counsel for Plaintiff Mayra Cortez ("Plaintiff"), individually and on behalf of all others similarly situated and other aggrieved employees and Littler Mendelson P.C. appears as counsel for Defendant Barksdale, Inc. ("Defendant").

The Court, having carefully considered the papers, argument of counsel, and all matters
presented to the Court, and good cause appearing, hereby GRANTS Plaintiff's Motion for
Preliminary Approval of Class Action Settlement.

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IT IS HEREBY ORDERED THAT:

The Court preliminarily approves the Class Action and PAGA Settlement
 Agreement ("Settlement," "Agreement," or "Settlement Agreement"), attached as "EXHIBIT 1" to
 the Declaration of Yasmin Hosseini in Support of Plaintiff's Motion for Preliminary Approval of
 Class Action Settlement. This is based on the Court's determination that the Settlement falls within
 the range of possible approval as fair, adequate, and reasonable.

2. This Order incorporates by reference the definitions in the Settlement Agreement,
and all capitalized terms defined therein shall have the same meaning in this Order as set forth in the
Settlement Agreement.

3. The Court hereby grants Plaintiff leave to file the [Proposed] First Amended 19 20 Consolidated Class Action Complaint for Damages and Enforcement Under the Private Attorneys General Act, Cal. Labor Code § 2698, Et Seq. ("Operative Complaint") which is attached hereto as 21 "EXHIBIT A." The First Amended Complaint shall be deemed filed as of the date of the entry of 22 this Order, and shall be the operative complaint in the Action for purposes of Settlement, including 23 the release of claims. Defendant shall file an Answer within twenty (20) days of the date the First 24 Amended Complaint is filed. In the event that the Settlement does not become final for any reason, 25 the First Amended Complaint shall be void ab initio and the Class Action Complaint for Damages 26 shall be the operative complaint for all purposes unless otherwise ordered by the Court. 27

4. It appears to the Court on a preliminary basis that the Settlement is fair, adequate 1 and reasonable. It appears to the Court that extensive investigation and research have been 2 3 conducted such that counsel for the parties at this time are able to reasonably evaluate their respective positions. It further appears to the Court that the Settlement, at this time, will avoid substantial 4 5 additional costs by all parties, as well as avoid the delay and risks that would be presented by the 6 further prosecution of the case. It further appears that the Settlement has been reached as the result 7 of intensive, serious and non-collusive, arms-length negotiations, and was entered into in good faith.

5. The Court preliminarily finds that the Settlement, including the allocations for the 8 9 Class Counsel Fees Payment, Class Counsel Litigation Expenses Payment, Class Representative 10 Service Payment, PAGA Penalties, Administration Costs, and payments to the Participating Class 11 Members provided thereby, appear to be within the range of reasonableness of a settlement that could ultimately be given final approval by this Court. Indeed, the Court has reviewed the monetary 12 recovery that is being granted as part of the Settlement and preliminarily finds that the monetary 13 settlement awards made available to the Class Members and Aggrieved Employees are fair, 14 15 adequate, and reasonable when balanced against the probable outcome of further litigation relating to certification, liability, and damages issues. 16

6. The Court concludes that, for settlement purposes only, the proposed Class meets 17 the requirements for certification under section 382 of the California Code of Civil Procedure in 18 that: (a) the Class is ascertainable and so numerous that joinder of all members of the Class is 19 20 impracticable; (b) common questions of law and fact predominate, and there is a well-defined community of interest amongst the members of the Class with respect to the subject matter of the 21 22 litigation; (c) Plaintiff's claims are typical of the claims of the members of the Class; (d) Plaintiff will fairly and adequately protect the interests of the members of the Class; (e) a class action is 23 24 superior to other available methods for the efficient adjudication of the controversy; and (f) Class Counsel is qualified to act as counsel for Plaintiff in her individual capacity and as the representative 25 of the Class. 26

7. The Court conditionally certifies, for settlement purposes only, the Class, defined as 27 follows: 28

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All current and former hourly-paid or non-exempt employees who worked for Defendant in the State of California at any time during the period from August 9, 2017 through May 31, 2022.

- The Court provisionally appoints Edwin Aiwazian, Arby Aiwazian, Joanna Ghosh, 8. 3 and Yasmin Hosseini of Lawyers for Justice, PC as counsel for the Class ("Class Counsel"). 4
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The Court provisionally appoints Plaintiff Mayra Cortez as the representative of the Class ("Class Representative").

10. The Court provisionally appoints Phoenix Settlement Administrators ("Phoenix") to 7 handle the administration of the Settlement ("Administrator"). 8

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11. Within fourteen (14) calendar days of the date of this Order, Defendant shall provide the Administrator with the following information about each Class Member: (1) full name, (2) last 10 known mailing address, (3) Social Security number, and (4) hire and termination dates reflecting the 11 number of Class Period Workweeks and PAGA Pay Periods (collectively referred to as the "Class 12 Data") in conformity with the Settlement Agreement. 13

12. The Court approves, both as to form and content, the Notice of Class Action 14 Settlement ("Class Notice") attached hereto as "EXHIBIT B." The Class Notice shall be provided 15 to Class Members in the manner set forth in the Settlement Agreement. The Court finds that the 16 Class Notice appears to fully and accurately inform the Class Members of all material elements of 17 the Settlement, of Class Members' right to be excluded from the Class Settlement by submitting an 18 opt out request, of Class Members' right to dispute the Workweeks and/or PAGA Pay Periods 19 credited to each of them, and of each Participating Class Member's right and opportunity to object 20 to the Class Settlement by filing an objection with the Administrator. The Court further finds that 21 distribution of the Class Notice substantially in the manner and form set forth in the Settlement 22 Agreement and this Order, and that all other dates set forth in the Settlement Agreement and this 23 Order, meet the requirements of due process and shall constitute due and sufficient notice to all 24 persons entitled thereto. The Court further orders the Administrator to mail the Class Notice by 25 First-Class U.S. mail to all Class Members and Aggrieved Employees within three (3) business days 26 of receipt of the Class Data, pursuant to the terms set forth in the Settlement Agreement. 27

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13. The Court hereby preliminarily approves the proposed procedure, set forth in the 1 2 Settlement Agreement, for seeking exclusion from the Class Settlement. Any Class Member may choose to be excluded from the Class Settlement by submitting a timely written opt out request in 3 conformity with the requirements set forth in the Class Notice, to the Administrator, postmarked no 4 5 later than the date which is sixty (60) calendar days from the initial mailing of the Class Notice to Class Members ("Response Deadline"), or, in the case of a re-mailed Class Notice, the Response 6 7 Deadline will be extended by fourteen (14) calendar days. Any such person who timely and validly 8 chooses to opt out of, and be excluded from, the Class Settlement will not be entitled to any recovery 9 under the Class Settlement and will not be bound by the Class Settlement or have any right to object, 10 appeal, or comment thereon; however, if the Class Member worked during the PAGA Period, he or she will be an Aggrieved Employee, will still receive an Individual PGA Payment, and will be bound 11 by the PAGA Settlement, regardless of whether he or she submitted a timely and valid Request for 12 Exclusion. Class Members who have not submitted a timely and valid request to be excluded from 13 14 the Class Settlement (i.e., Participating Class Member) shall be bound by the Settlement Agreement 15 and any final judgment based thereon. Class Members who also qualify as Aggrieved Employees will be entitled to recovery under the PAGA Settlement and will be bound by the PAGA Settlement 16 irrespective of whether they exercise their option to opt out of the Class Settlement. 17

14. Α Final Approval Hearing shall held before this Court 18 be on F€KH€Áse <u>TæੰÁG</u>ÍÉÃG€GH 19 at a.m./p.m. in 20 Department 12 of the Los Angeles County Superior Court, located at Spring Street Courthouse, 312 North Spring Street, Los Angeles, CA 90012, to determine all necessary matters concerning the 21 22 Settlement, including: whether the proposed settlement of the action on the terms and conditions provided for in the Settlement is fair, adequate, and reasonable and should be finally approved by 23 the Court; whether a judgment, as provided in the Settlement, should be entered herein; whether the 24 plan of allocation contained in the Settlement should be approved as fair, adequate, and reasonable 25 to the Class Members and Aggrieved Employees; and determine whether to finally approve the 26 requests for the Class Counsel Fees Payment, Class Counsel Litigation Expenses Payment, Class 27 Representative Service Payment, and Administration Costs. 28

[PROPOSED] ORDER GRANTING PRELIMINARY APPROVAL OF CLASS ACTION SETTLEMENT

15. Class Counsel shall file a motion for final approval of the Settlement and for Class 1 2 Counsel Fees Payment, Class Counsel Litigation Expenses Payment, Class Representative Service Payment, and Administration Costs, along with the appropriate declarations and supporting 3 Administrator's evidence, including the declaration. 4 by 5 $F\hat{i}$ ASI + ASApproval Hearing. 6

To object to the Class Settlement, a Class Member may submit his or her objection
in writing to the Administrator on or before the Response Deadline or directly present his or her
objection orally to the Court at the Final Approval Hearing. The objection must contain the
information that is required, as set forth in the Class Notice, including and not limited to the grounds
for the objection.

17. The Settlement is not a concession or admission, and shall not be used against 12 Defendant as an admission or indication with respect to any claim of any fault or omission by 13 14 Defendant. Whether or not the Settlement is finally approved, neither the Settlement, nor any 15 document, statement, proceeding or conduct related to the Settlement, nor any reports or accounts thereof, shall in any event be construed as, offered or admitted into evidence as, received as or 16 deemed to be in evidence for any purpose adverse to the Defendant, including, but not limited to, 17 evidence of a presumption, concession, indication or admission by Defendant of any liability, fault, 18 wrongdoing, omission, concession, or damage, except for legal proceedings concerning the 19 20 implementation, interpretation, or enforcement of the Settlement.

18. In the event the Settlement does not become effective in accordance with the terms
of the Settlement Agreement, or the Settlement is not finally approved, or is terminated, cancelled
or fails to become effective for any reason, this Order shall be rendered null and void, shall be
vacated, and the Parties shall revert back to their respective positions as of before entering into the
Settlement Agreement.

19. The Court reserves the right to adjourn or continue the date of the Final Approval
Hearing and any dates provided for in the Settlement Agreement without further notice to the Class
Members and Aggrieved Employees, and retains jurisdiction to consider all further applications

1	arising out of or connected with the Settlemen	t.
2	IT IS SO ORDERED.	Cuelyn & Kull
3	12/15/2022	Caloryna I am
4	Dated: By:	Carolyn B. Kuhl / Judge
5		The Honorable Carolyn B. Kuhl Judge of the Superior Court
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	[PROPOSED] ORDER GRANTING PRELIMIN	6 ARY APPROVAL OF CLASS ACTION SETTLEMENT

EXHIBIT A

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1 2	Edwin Aiwazian (SBN 232943) LAWYERS <i>for</i> JUSTICE, PC 410 West Arden Avenue, Suite 203	
2	Glendale, California 91203 Tel: (818) 265-1020 / Fax: (818) 265-1021	
4	Attorneys for Plaintiff	
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8	SUPERIOR COURT OF TH	HE STATE OF CALIFORNIA
9	FOR THE COUNTY OF LOS ANGEL	ES—SPRING STREET COURTHOUSE
10	MAYRA CORTEZ, individually, and on behalf of other members of the general public	Case No.: 21STCV29193
11	similarly situated, and on behalf of other aggrieved employees pursuant to the	Honorable Carolyn B. Kuhl Department 12
12	California Private Attorneys General Act;	[PROPOSED] FIRST AMENDED
13	Plaintiff,	CONSOLIDATED CLASS ACTION COMPLAINT FOR DAMAGES AND
14	VS.	ENFORCEMENT UNDER THE PRIVATE ATTORNEYS GENERAL ACT,
15	BARKSDALE, INC., an unknown business entity; and DOES 1 through 100, inclusive,	CALIFORNIA LABOR CODE § 2698, ET SEQ.
16	Defendants.	
17		 (1) Violation of California Labor Code §§ 510 and 1198 (Unpaid
18		Overtime); (2) Violation of California Labor Code
19 20		§§ 226.7 and 512(a) (Unpaid Meal Period Premiums);(3) Violation of California Labor Code
20		 § 226.7 (Unpaid Rest Period Premiums);
21		 (4) Violation of California Labor Code §§ 1194, 1197, and 1197.1 (Unpaid
23		Minimum Wages); (5) Violation of California Labor Code
24		§§ 201 and 202 (Final Wages Not Timely Paid);
25		(6) Violation of California Labor Code § 204 (Wages Not Timely Paid
26		 During Employment); (7) Violation of California Labor Code 5 226(a) (New Compliant Ways)
27		§ 226(a) (Non-Compliant Wage Statements);
28		 (8) Violation of California Labor Code § 1174(d) (Failure To Keep Bagguiaita Pauroll Baggarda);
		Requisite Payroll Records);(9) Violation of California Labor Code
		T FOR DAMAGES & ENFORCEMENT UNDER THE
	PRIVATE ATTORNEYS GENERAL ACT, CALIFORNIA LA	BOR CODE § 2698, ET SEQ. AND DEMAND FOR JURY TRIAL

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§§ 2800 and 2802 (Unreimbursed seq.; Code Private Attorneys General Act of 2004) COMES NOW, Plaintiff MAYRA CORTEZ ("Plaintiff"), individually, and on behalf of other members of the general public similarly situated, and on behalf of other aggrieved employees pursuant to the California Private Attorneys General Act ("PAGA"), and alleges as follows: JURISDICTION AND VENUE 1.

This class action is brought pursuant to the California Code of Civil Procedure 12 section 382. The monetary damages and restitution sought by Plaintiff exceeds the minimal 13 jurisdiction limits of the Superior Court and will be established according to proof at trial. The 14 "amount in controversy" for the named Plaintiff, including but not limited to claims for 15 compensatory damages, restitution, penalties, wages, premium pay, and pro rata share of 16 attorneys' fees, is less than seventy-five thousand dollars (\$75,000). 17

2. This Court has jurisdiction over this action pursuant to the California 18 Constitution, Article VI, Section 10, which grants the superior court "original jurisdiction in all 19 other causes" except those given by statute to other courts. The statutes under which this action 20 is brought do not specify any other basis for jurisdiction. 21

3. This Court has jurisdiction over Defendant because, upon information and belief, 22 Defendant is a citizen of California, has sufficient minimum contacts in California, or otherwise 23 intentionally avails itself of the California market so as to render the exercise of jurisdiction over 24 it by California courts consistent with traditional notions of fair play and substantial justice. 25

4. Venue is proper in this Court because, upon information and belief, Defendant 26 maintains offices, has agents, employs individuals, and/or transacts business in the State of 27 California, County of Los Angeles. 28

FIRST AMENDED CLASS ACTION COMPLAINT FOR DAMAGES FOR DAMAGES & ENFORCEMENT UNDER THE PRIVATE ATTORNEYS GENERAL ACT, CALIFORNIA LABOR CODE § 2698, ET SEQ. AND DEMAND FOR JURY TRIAL

DEMAND FOR JURY TRIAL

1	PARTIES
2	5. Plaintiff is an individual residing in the State of California.
3	6. Defendant BARKSDALE, INC., at all times herein mentioned, was and is, an
4	employer whose employees are engaged throughout the State of California, including the County
5	of Los Angeles.
6	7. At all relevant times, Defendant BARKSDALE, INC., was the "employer" of
7	Plaintiff within the meaning of all applicable California laws and statutes.
8	8. At all times herein relevant, Defendants BARKSDALE, INC., and DOES 1
9	through 100, and each of them, were the agents, partners, joint venturers, joint employers,
10	representatives, servants, employees, successors-in-interest, co-conspirators and/or assigns, each
11	of the other, and at all times relevant hereto were acting within the course and scope of their
12	authority as such agents, partners, joint venturers, joint employers, representatives, servants,
13	employees, successors, co-conspirators and/or assigns, and all acts or omissions alleged herein
14	were duly committed with the ratification, knowledge, permission, encouragement, authorization
15	and/or consent of each defendant designated as a DOE herein.
16	9. The true names and capacities, whether corporate, associate, individual or
17	otherwise, of defendants DOES 1 through 100, inclusive, are unknown to Plaintiff who sue said
18	defendants by such fictitious names. Plaintiff is informed and believes, and based on that
19	information and belief alleges, that each of the defendants designated as a DOE is legally
20	responsible for the events and happenings referred to in this Complaint, and unlawfully caused
21	the injuries and damages to Plaintiff and the other class members as alleged in this Complaint.
22	Plaintiff will seek leave of court to amend this Complaint to show the true names and capacities
23	when the same have been ascertained.
24	10. Defendant BARKSDALE, INC., and DOES 1 through 100 will hereinafter
25	collectively be referred to as "Defendants."
26	11. Plaintiff further alleges that Defendants directly or indirectly controlled or
27	affected the working conditions, wages, working hours, and conditions of employment of

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Plaintiff, the other class members, and the other Aggrieved Employees, so as to make each of

1	said Defenda	nts employers liable under the statutory provisions set forth herein.
2		CLASS ACTION ALLEGATIONS
3	12.	Plaintiff brings this action on her own behalf and on behalf of all other members
4	of the genera	l public similarly situated, and, thus, seeks class certification under California Code
5	of Civil Proc	edure section 382.
6	13.	The proposed class is defined as follows:
7		All current and former hourly-paid or non-exempt employees who worked for any
8		of the Defendants within the State of California at any time during the period from
9		August 9, 2017 to final judgment and who reside in California.
10		(Subclass A) All class members who were subject to Defendants' practice of
11		rounding time recorded for purposes of calculating compensation for time worked
12		or for calculating meal periods.
13		(Subclass B) All class members who were required by Defendant to stay on the
14		work premises during rest breaks.
15	14.	Plaintiff reserves the right to establish other subclasses as appropriate.
16	15.	The class is ascertainable and there is a well-defined community of interest in the
17	litigation:	
18		a. <u>Numerosity</u> : The class members are so numerous that joinder of all class
19		members is impracticable. The membership of the entire class is unknown
20		to Plaintiff at this time; however, the class is estimated to be greater than
21		three-hundred twenty-five (325) individuals and the identity of such
22		membership is readily ascertainable by inspection of Defendants'
23		employment records.
24		b. <u>Typicality</u> : Plaintiff's claims are typical of all other class members' as
25		demonstrated herein. Plaintiff will fairly and adequately protect the
26		interests of the other class members with whom she has a well-defined
27		community of interest.
28		c. <u>Adequacy</u> : Plaintiff will fairly and adequately protect the interests of each
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		INDED CLASS ACTION COMPLAINT FOR DAMAGES FOR DAMAGES & ENFORCEMENT UNDER THE ORNEYS GENERAL ACT, CALIFORNIA LABOR CODE § 2698, ET SEQ. AND DEMAND FOR JURY TRIAL

class member, with whom she has a well-defined community of interest and typicality of claims, as demonstrated herein. Plaintiff has no interest that is antagonistic to the other class members. Plaintiff's attorneys, the proposed class counsel, are versed in the rules governing class action discovery, certification, and settlement. Plaintiff has incurred, and during the pendency of this action will continue to incur, costs and attorneys' fees, that have been, are, and will be necessarily expended for the prosecution of this action for the substantial benefit of each class member. <u>Superiority</u>: A class action is superior to other available methods for the fair and efficient adjudication of this litigation because individual joinder of all class members is impractical.

e. <u>Public Policy Considerations</u>: Certification of this lawsuit as a class action will advance public policy objectives. Employers of this great state violate employment and labor laws every day. Current employees are often afraid to assert their rights out of fear of direct or indirect retaliation. However, class actions provide the class members who are not named in the complaint anonymity that allows for the vindication of their rights.

18 16. There are common questions of law and fact as to the class members that
19 predominate over questions affecting only individual members. The following common
20 questions of law or fact, among others, exist as to the members of the class:

a. Whether Defendants' failure to pay wages, without abatement or reduction, in accordance with the California Labor Code, was willful;

 Whether Defendants' had a corporate policy and practice of failing to pay their hourly-paid or non-exempt employees within the State of California for all hours worked and missed (short, late, interrupted, and/or missed altogether) meal periods and rest breaks in violation of California law;

c. Whether Defendants required Plaintiff and the other class members to work over eight (8) hours per day, over forty (40) hours per week, and/or

FIRST AMENDED CLASS ACTION COMPLAINT FOR DAMAGES FOR DAMAGES & ENFORCEMENT UNDER THE PRIVATE ATTORNEYS GENERAL ACT, CALIFORNIA LABOR CODE § 2698, ET SEQ. AND DEMAND FOR JURY TRIAL

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1 six (6) days per workweek and failed to pay the legally required overtime 2 compensation to Plaintiff and the other class members; 3 d. Whether Defendants deprived Plaintiff and the other class members of 4 meal and/or rest periods or required Plaintiff and the other class members 5 to work during meal and/or rest periods without compensation; 6 Whether Defendants failed to pay minimum wages to Plaintiff and the e. 7 other class members for all hours worked; 8 f. Whether Defendants failed to pay all wages due to Plaintiff and the other 9 class members within the required time upon their discharge or 10 resignation; 11 Whether Defendants failed to timely pay all wages due to Plaintiff and the g. 410 West Arden Avenue, Suite 203 12 other class members during their employment; Glendale, California 91203 13 Whether Defendants complied with wage reporting as required by the h. 14 California Labor Code; including, *inter alia*, section 226; 15 i. Whether Defendants kept complete and accurate payroll records as 16 required by the California Labor Code, including, inter alia, section 17 1174(d); 18 j. Whether Defendants failed to reimburse Plaintiff and the other class 19 members for necessary business-related expenses and costs; 20 k. Whether Defendants' conduct was willful or reckless; 21 1. Whether Defendants engaged in unfair business practices in violation of 22 California Business & Professions Code section 17200, et seq.; 23 The appropriate amount of damages, restitution, and/or monetary penalties m. 24 resulting from Defendants' violation of California law; and 25 Whether Plaintiff and the other class members are entitled to n. 26 compensatory damages pursuant to the California Labor Code. 27 /// 28 ///

> FIRST AMENDED CLASS ACTION COMPLAINT FOR DAMAGES FOR DAMAGES & ENFORCEMENT UNDER THE PRIVATE ATTORNEYS GENERAL ACT, CALIFORNIA LABOR CODE § 2698, ET SEQ. AND DEMAND FOR JURY TRIAL

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LAWYERS for JUSTICE, PC

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PAGA ALLEGATIONS

17. At all times herein set forth, PAGA was applicable to Plaintiff's employment by Defendants.

18. At all times herein set forth, PAGA provides that any provision of law under the California Labor Code that provides for a civil penalty, including unpaid wages and premium wages, to be assessed and collected by the LWDA for violations of the California Labor Code may, as an alternative, be recovered through a civil action brought by an aggrieved employee on behalf of herself and other current or former employees pursuant to procedures outlined in California Labor Code section 2699.3.

19. Pursuant to PAGA, a civil action under PAGA may be brought by an "aggrieved employee," who is any person that was employed by the alleged violator and against whom one or more of the alleged violations was committed.

20. Plaintiff was employed by Defendants and the alleged violation was committed against her during her time of employment and she is, therefore, an aggrieved employee. Plaintiff and the other employees are "aggrieved employees" as defined by California Labor Code section 2699(c) in that they are all current or former employees of Defendants, and one or more of the alleged violations were committed against them.

18 21. Pursuant to California Labor Code sections 2699.3 and 2699.5, an aggrieved
19 employee, including Plaintiff, may pursue a civil action arising under PAGA after the following
20 requirements have been met:

a. The aggrieved employee shall give written notice by online submission (hereinafter "Employee's Notice") to the Labor & Workforce Development Agency (hereinafter "LWDA") and by U.S. Certified Mail to the employer of the specific provisions of the California Labor Code alleged to have been violated, including the facts and theories to support the alleged violations.

b. The LWDA shall provide notice (hereinafter "LWDA Notice") to the employer and the aggrieved employee by certified mail that it does not

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intend to investigate the alleged violation within sixty (60) calendar days of the postmark date of the Employee's Notice. Upon receipt of the LWDA Notice, or if the LWDA Notice is not provided within sixty-five (65) calendar days of the postmark date of the Employee's Notice, the aggrieved employee may commence a civil action pursuant to California Labor Code section 2699 to recover civil penalties in addition to any other penalties to which the employee may be entitled.

22. On July 20, 2021, Plaintiff provided written notice by online submission to the LWDA and by U.S. Certified Mail to Defendant BARKSDALE, INC. of the specific provisions of the California Labor Code alleged to have been violated, including the facts and theories to support the alleged violations. Plaintiff has not received an LWDA Notice within sixty-five (65) calendar days of the date of Plaintiff's notice.

13 23. Therefore, Plaintiff has satisfied the administrative prerequisites under California 14 Labor Code section 2699.3(a) to recover civil penalties against Defendants for violations of 15 California Labor Code sections 201, 202, 203, 204, 226(a), 226.7, 510, 512(a), 551, 552, 558, 16 1174(d), 1194, 1197, 1197.1, 1198, 2800 and 2802, and Industrial Welfare Commission Wage Orders including inter alia, Wage Orders 1-2001, 4-2001, and 16-2001.

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GENERAL ALLEGATIONS

19 24. At all relevant times set forth herein, Defendants employed Plaintiff and other 20 persons as hourly-paid or non-exempt employees within the State of California, including the 21 County of Los Angeles.

22 25. Defendants, jointly and severally, employed Plaintiff as an hourly-paid, non-23 exempt employee, from approximately April 2014 through approximately the current date, in 24 the State of California, County of Los Angeles.

25 26. Defendants hired Plaintiff and the other class members, classified them as hourly-26 paid or non-exempt employees, and failed to compensate them for all hours worked and missed, 27 short, late, and/or interrupted meal periods and/or rest breaks.

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Defendants had the authority to hire and terminate Plaintiff and the other class 27.

1 members, to set work rules and conditions governing Plaintiff's and the other class members' 2 employment, and to supervise their daily employment activities.

3 28. Defendants exercised sufficient authority over the terms and conditions of 4 Plaintiff's and the other class members' employment for them to be joint employers of Plaintiff 5 and the other class members.

6 29. Defendants directly hired and paid wages and benefits to Plaintiff and the other 7 class members.

8 30. Defendants continue to employ hourly-paid or non-exempt employees within the 9 State of California.

10 31. Plaintiff and the other class members worked over eight (8) hours in a day, forty (40) hours in a week, and/or over six (6) days in a workweek during their employment with 12 Defendants.

13 32. Plaintiff is informed and believes, and based thereon alleges, that Defendants 14 engaged in a uniform policy and systematic scheme of wage abuse against their hourly-paid or 15 non-exempt employees within the State of California. This scheme involved, *inter alia*, failing 16 to pay them for all hours worked and missed meal periods and rest breaks in violation of 17 California law.

18 33. Plaintiff is informed and believes, and based thereon alleges, that Defendants 19 knew or should have known that Plaintiff and the other class members were entitled to receive 20 certain wages for overtime compensation and that they were not receiving accurate overtime 21 compensation for all overtime hours worked. The deficiencies include, inter alia, requiring 22 Plaintiff and the other class members to perform work overtime off-the-clock, the failure to 23 include earned commissions, non-discretionary forms of pay such as awards and bonuses, and/or 24 monetary and non-monetary incentives, to calculate the regular rate of pay used to calculate the 25 overtime rate.

26 34. Plaintiff is informed and believes, and based thereon alleges, that Defendants 27 failed to provide Plaintiff and the other class members all required rest and meal periods during 28 the relevant time period as required under the Industrial Welfare Commission Wage Orders and

LAWYERS for JUSTICE, PC 410 West Arden Avenue, Suite 203 Glendale, California 91203 11

1 thus they are entitled to any and all applicable premium wages. Defendants' failure included, 2 inter alia, failing to provide uninterrupted ten (10) minute rest periods and timely, uninterrupted 3 thirty (30) minute meal periods to Plaintiff and the other class members. Plaintiff and the other 4 class members were required to perform work during meal periods and rest periods, and 5 Defendants incentivized Plaintiff and the other class members to forego statutorily required meal 6 periods and rest periods...

35. Plaintiff is informed and believes, and based thereon alleges, that Defendants failed to relieve Plaintiff and the other class members of all duties, failed to relinquish control over Plaintiff and the other class members' activities, failed to permit Plaintiff and the other 10 class members a reasonable opportunity to take, and impeded or discouraged them from taking thirty (30) minute uninterrupted meal breaks no later than the end of their fifth hour of work for shifts lasting at least six (6) hours, and/or to take second thirty (30) minute uninterrupted meal breaks no later than their tenth hour of work for shifts lasting more than ten (10) hours.

14 36. Plaintiff is informed and believes, and based thereon alleges, that Defendants 15 knew or should have known that Plaintiff and the other class members were entitled to receive 16 all meal periods or payment of one additional hour of pay at Plaintiff's and the other class 17 member's regular rate of pay when a meal period was missed, and they did not receive all meal 18 periods or payment of one additional hour of pay at Plaintiff's and the other class member's 19 regular rate of pay when a meal period was missed, short, late, and/or interrupted.

20 37. Plaintiff is informed and believes, and based thereon alleges, that Defendants 21 failed to provide, authorize, and permit Plaintiff and the other class members to take full, 22 uninterrupted, off-duty rest periods for every shift lasting three and one-half (3.5) to six (6) hour 23 and/or two full, uninterrupted, off-duty rest periods for every shift lasting six (6) to ten (10) 24 hours, and failed to make a good faith effort to authorize, permit, and provide such rest breaks 25 in the middle of each work period. Defendants also required Plaintiff and other putative class 26 members to remain on the premises during rest periods.

27 38. Plaintiff is informed and believes, and based thereon alleges, that Defendants 28 knew or should have known that Plaintiff and the other class members were entitled to receive

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all rest periods or payment of one additional hour of pay at Plaintiff's and the other class
 member's regular rate of pay when a rest period was missed, short, late, and/or interrupted, and
 they did not receive all rest periods or payment of one additional hour of pay at Plaintiff's and
 the other class members' regular rate of pay when a rest period was missed, short, late, and/or
 interrupted.

39. Plaintiff is informed and believes, and based thereon alleges, that Defendants
knew or should have known that Plaintiff and the other class members were entitled to receive
at least minimum wages for compensation and that they were not receiving at least minimum
wages for all hours worked.

40. Plaintiff is informed and believes, and based thereon alleges, that Defendants knew or should have known that Plaintiff and the other class members were entitled to receive all wages owed to them upon discharge or resignation, including earned but unpaid overtime wages, minimum wages and meal and rest period premiums, and they did not, in fact, receive all such wages owed to them at the time of their discharge or resignation.

41. Plaintiff is informed and believes, and based thereon alleges, that Defendants
knew or should have known that Plaintiff and the other class members were entitled to receive
all wages owed to them during their employment. Plaintiff and the other class members did not
receive payment of all wages, including overtime and minimum wages and meal and rest period
premiums, within any time permissible under California Labor Code section 204.

42. Plaintiff is informed and believes, and based thereon alleges, that Defendants
knew or should have known that Plaintiff and the other class members were entitled to receive
complete and accurate wage statements in accordance with California law, but, in fact, they did
not receive complete and accurate wage statements from Defendants. The deficiencies included, *inter alia*, the failure to include the total number of hours worked by Plaintiff and the other class
members.

43. Plaintiff is informed and believes, and based thereon alleges, that Defendants
knew or should have known that Defendants had to keep complete and accurate payroll records
for Plaintiff and the other class members in accordance with California law, but, in fact, did not

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1 keep complete and accurate payroll records.

44. Plaintiff is informed and believes, and based thereon alleges, that Defendants
knew or should have known that Plaintiff and the other class members were entitled to
reimbursement for necessary business-related expenses.

5 45. Plaintiff is informed and believes, and based thereon alleges, that Defendants 6 knew or should have known that they had a duty to compensate Plaintiff and the other class 7 members pursuant to California law, and that Defendants had the financial ability to pay such 8 compensation, but willfully, knowingly, and intentionally failed to do so, and falsely represented 9 to Plaintiff and the other class members that they were properly denied wages, all in order to 10 increase Defendants' profits.

46. During the relevant time period, Defendants failed to pay overtime wages to
Plaintiff and the other class members for all overtime hours worked. Plaintiff and the other class
members did not receive overtime compensation at one-and one-half time the regular rate for all
hours spent performing job duties in excess of eight (8) hours per day, forty (40) hours per week,
and/or for the first eight (8) hours worked on the seventh day of work in a workweek without
overtime compensation for all overtime hours worked.

17 47. During the relevant time period, Defendants failed to provide all requisite18 uninterrupted meal and rest periods to Plaintiff and the other class members.

19 48. During the relevant time period, Defendants failed to pay Plaintiff and the other20 class members at least minimum wages for all hours worked.

49. During the relevant time period, Defendants failed to pay Plaintiff and the other
class members all wages owed to them upon discharge or resignation.

50. During the relevant time period, Defendants failed to pay Plaintiff and the other
class members all wages within any time permissible under California law, including, *inter alia*,
California Labor Code section 204.

26 51. During the relevant time period, Defendants failed to provide complete or
27 accurate wage statements to Plaintiff and the other class members.

52. During the relevant time period, Defendants failed to keep complete or accurate

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1 payroll records for Plaintiff and the other class members.

2 53. During the relevant time period, Defendants failed to reimburse Plaintiff and the
3 other class members for all necessary business-related expenses and costs.

4 54. During the relevant time period, Defendants failed to properly compensate
5 Plaintiff and the other class members pursuant to California law in order to increase Defendants'
6 profits.

55. California Labor Code section 218 states that nothing in Article 1 of the Labor
Code shall limit the right of any wage claimant to "sue directly . . . for any wages or penalty due
to him [or her] under this article."

FIRST CAUSE OF ACTION

(Violation of California Labor Code §§ 510 and 1198)

(Against BARKSDALE, INC., and DOES 1 through 100)

56. Plaintiff incorporates by reference the allegations contained in Paragraphs 1 through 55, and each and every part thereof with the same force and effect as though fully set forth herein.

16 57. California Labor Code section 1198 and the applicable Industrial Welfare 17 Commission ("IWC") Wage Order provide that it is unlawful to employ persons without 18 compensating them at a rate of pay either time-and-one-half or two-times that person's regular 19 rate of pay, depending on the number of hours worked by the person on a daily or weekly basis. 20 58. Specifically, the applicable IWC Wage Order provides that Defendants are and 21 were required to pay Plaintiff and the other class members employed by Defendants, and 22 working more than eight (8) hours in a day, more than forty (40) hours in a week, and/or more 23 than six (6) consecutive days in a workweek, at the rate of time-and-one-half for all hours worked 24 in excess of eight (8) hours in a day or more than forty (40) hours in a week, or the first eight (8) 25 hours worked on the seventh day of the work in a workweek.

59. The applicable IWC Wage Order further provides that Defendants are and were
required to pay Plaintiff and the other class members overtime compensation at a rate of two
times their regular rate of pay for all hours worked in excess of twelve (12) hours in a day.

1 60. California Labor Code section 510 codifies the right to overtime compensation at
2 one-and-one-half times the regular hourly rate for hours worked in excess of eight (8) hours in a
3 day or forty (40) hours in a week or for the first eight (8) hours worked on the seventh day of
4 work, and to overtime compensation at twice the regular hourly rate for hours worked in excess
5 of twelve (12) hours in a day or in excess of eight (8) hours in a day on the seventh day of work.

6 61. During the relevant time period, Plaintiff and the other class members worked in
7 excess of eight (8) hours in a day, in excess of forty (40) hours in a week, and/or for the first
8 eight (8) hours worked on the seventh day.

9 62. During the relevant time period, Defendants intentionally and willfully failed to
10 pay overtime wages owed to Plaintiff and the other class members.

63. Defendants' failure to pay Plaintiff and the other class members the unpaid balance of overtime compensation, as required by California laws, violates the provisions of California Labor Code sections 510 and 1198, and is therefore unlawful.

14 64. Pursuant to California Labor Code section 1194, Plaintiff and the other class
15 members are entitled to recover unpaid overtime compensation, as well as interest, costs, and
16 attorneys' fees.

SECOND CAUSE OF ACTION

(Violation of California Labor Code §§ 226.7 and 512(a))

(Against BARKSDALE, INC., and DOES 1 through 100)

20 65. Plaintiff incorporates by reference the allegations contained in paragraphs 1
21 through 64, and each and every part thereof with the same force and effect as though fully set
22 forth herein.

23 66. At all relevant times, the IWC Order and California Labor Code sections 226.7
24 and 512(a) were applicable to Plaintiff's and the other class members' employment by
25 Defendants.

26 67. At all relevant times, California Labor Code section 226.7 provides that no
27 employer shall require an employee to work during any meal or rest period mandated by an
28 applicable order of the California IWC.

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1 68. At all relevant times, the applicable IWC Wage Order and California Labor Code 2 section 512(a) provide that an employer may not require, cause or permit an employee to work 3 for a work period of more than five (5) hours per day without providing the employee with a 4 meal period of not less than thirty (30) minutes, except that if the total work period per day of the 5 employee is no more than six (6) hours, the meal period may be waived by mutual consent of 6 both the employer and employee.

69. At all relevant times, the applicable IWC Wage Order and California Labor Code section 512(a) further provide that an employer may not require, cause or permit an employee to work for a work period of more than ten (10) hours per day without providing the employee with a second uninterrupted meal period of not less than thirty (30) minutes, except that if the total hours worked is no more than twelve (12) hours, the second meal period may be waived by mutual consent of the employer and the employee only if the first meal period was not waived.

13 70. During the relevant time period, Plaintiff and the other class members who were
14 scheduled to work for a period of time no longer than six (6) hours, and who did not waive their
15 legally-mandated meal periods by mutual consent, were required to work for periods longer than
16 five (5) hours without an uninterrupted meal period of not less than thirty (30) minutes and/or
17 rest period.

18 71. During the relevant time period, Plaintiff's and other class members' meal periods 19 were missed, shortened, late, and/or were interrupted because Defendants required them to 20 perform and complete work duties, even when it resulted in missed, shortened, late, or 21 interrupted meal periods. Meal periods were regularly interrupted due to Defendants' policy that 22 paycheck and time record issues be discussed with Human Resources only off the clock or during 23 Due to constant and consistent errors on employee time and wage records, rest breaks. 24 employees regularly sought meeting with Human Resources regarding these issues. Further, 25 meal breaks were regularly cut short because employees were required to complete work tasks 26 prior to taking their meal breaks.

27 72. As a result, Defendants failed to relieve Plaintiff and the other class members of
28 all duties, failed to relinquish control over Plaintiff's and the other class members' activities,

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1 failed to permit Plaintiff and the other class members a reasonable opportunity to take, and
2 impeded or discouraged them from taking thirty (30) minute uninterrupted meal periods no later
3 than the end of their fifth hour of work for shifts lasting at least six (6) hours, and/or to take
4 second thirty (30) minute uninterrupted meal periods no later than their tenth hour of work for
5 shifts lasting more than ten (10) hours

73. During the relevant time period, Plaintiff and the other class members who were
scheduled to work for a period of time in excess of six (6) hours were required to work for
periods longer than five (5) hours without an uninterrupted meal period of not less than thirty
(30) minutes and/or rest period.

74. During the relevant time period, Defendants intentionally and willfully required Plaintiff and the other class members to work during meal periods and failed to compensate Plaintiff and the other class members the full meal period premium for work performed during meal periods.

14 75. During the relevant time period, Defendants failed to pay Plaintiff and the other
15 class members the full meal period premium due pursuant to California Labor Code section
16 226.7.

17 76. Defendants' conduct violates applicable IWC Wage Order and California Labor
18 Code sections 226.7 and 512(a).

19 77. Pursuant to applicable IWC Wage Order and California Labor Code section
20 226.7(b), Plaintiff and the other class members are entitled to recover from Defendants one
21 additional hour of pay at the employee's regular rate of compensation for each work day that the
22 meal or rest period is not provided.

THIRD CAUSE OF ACTION

(Violation of California Labor Code § 226.7)

(Against BARKSDALE, INC., and DOES 1 through 100)

78. Plaintiff incorporates by reference the allegations contained in paragraphs 1
through 77, and each and every part thereof with the same force and effect as though fully set
forth herein.

1 79. At all times herein set forth, the applicable IWC Wage Order and California Labor 2 Code section 226.7 were applicable to Plaintiff's and the other class members' employment by 3 Defendants.

4 80. At all relevant times, California Labor Code section 226.7 provides that no 5 employer shall require an employee to work during any rest period mandated by an applicable 6 order of the California IWC.

81. At all relevant times, the applicable IWC Wage Order provides that "[e]very employer shall authorize and permit all employees to take rest periods, which insofar as practicable shall be in the middle of each work period" and that the "rest period time shall be 10 based on the total hours worked daily at the rate of ten (10) minutes net rest time per four (4) hours or major fraction thereof" unless the total daily work time is less than three and one-half $(3\frac{1}{2})$ hours.

13 82. During the relevant time period, Defendants required Plaintiff and other class 14 members to work four (4) or more hours without authorizing or permitting a ten (10) minute rest 15 period per each four (4) hour period worked.

16 83. During the relevant time period, Defendants willfully required Plaintiff and the 17 other class members to work during rest periods and failed to pay Plaintiff and the other class 18 members the full rest period premium for work performed during rest periods.

19 84. During the relevant time period, Defendants failed to pay Plaintiff and the other 20 class members the full rest period premium due pursuant to California Labor Code section 226.7.

21 85. Defendants' conduct violates applicable IWC Wage Orders and California Labor 22 Code section 226.7.

23 86. Pursuant to the applicable IWC Wage Orders and California Labor Code section 24 226.7(c), Plaintiff and the other class members are entitled to recover from Defendants one 25 additional hour of pay at the employees' regular hourly rate of compensation for each work day 26 that the rest period was not provided.

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FOURTH CAUSE OF ACTION

(Violation of California Labor Code §§ 1194, 1197, and 1197.1) (Against BARKSDALE, INC., and DOES 1 through 100)

87. Plaintiff incorporates by reference the allegations contained in paragraphs 1 through 86, and each and every part thereof with the same force and effect as though fully set forth herein.

88. At all relevant times, California Labor Code sections 1194, 1197, and 1197.1
provide that the minimum wage to be paid to employees, and the payment of a lesser wage than
the minimum so fixed is unlawful.

89. During the relevant time period, Defendants failed to pay minimum wage to
Plaintiff and the other class members as required, pursuant to California Labor Code sections
1194, 1197, and 1197.1. Defendants' failure to pay minimum wages included, *inter alia*,
Defendants' effective payment of zero dollars per hour for hours Plaintiff and the other class
members worked off-the-clock performing work duties.

90. Defendants' failure to pay Plaintiff and the other class members the minimum
wage as required violates California Labor Code sections 1194, 1197, and 1197.1. Pursuant to
those sections Plaintiff and the other class members are entitled to recover the unpaid balance of
their minimum wage compensation as well as interest, costs, and attorney's fees, and liquidated
damages in an amount equal to the wages unlawfully unpaid and interest thereon.

91. Pursuant to California Labor Code section 1197.1, Plaintiff and the other class
members are entitled to recover a penalty of \$100.00 for the initial failure to timely pay each
employee minimum wages, and \$250.00 for each subsequent failure to pay each employee
minimum wages.

Pursuant to California Labor Code section 1194.2, Plaintiff and the other class
members are entitled to recover liquidated damages in an amount equal to the wages unlawfully
unpaid and interest thereon.

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FIRST AMENDED CLASS ACTION COMPLAINT FOR DAMAGES FOR DAMAGES & ENFORCEMENT UNDER THE PRIVATE ATTORNEYS GENERAL ACT, CALIFORNIA LABOR CODE § 2698, ET SEQ. AND DEMAND FOR JURY TRIAL

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FIFTH CAUSE OF ACTION

(Violation of California Labor Code §§ 201 and 202) (Against BARKSDALE, INC., and DOES 1 through 100)

93. Plaintiff incorporates by reference the allegations contained in paragraphs 1 through 92, and each and every part thereof with the same force and effect as though fully set forth herein.

94. At all relevant times herein set forth, California Labor Code sections 201 and 202 provide that if an employer discharges an employee, the wages earned and unpaid at the time of discharge are due and payable immediately, and if an employee quits his or her employment, his or her wages shall become due and payable not later than seventy-two (72) hours thereafter, unless the employee has given seventy-two (72) hours' notice of his or her intention to quit, in which case the employee is entitled to his or her wages at the time of quitting.

95. During the relevant time period, Defendants intentionally and willfully failed to
pay Plaintiff and the other class members who are no longer employed by Defendants their
wages, earned and unpaid, within seventy-two (72) hours of their leaving Defendants' employ.
Plaintiff and other class members were not paid at the time of their discharge wages earned and
unpaid throughout their employment, including but not limited to, minimum wages for time
worked off-the-clock to perform work duties, for meal and rest period premium payments.

96. Defendants' failure to pay Plaintiff and the other class members who are no longer
employed by Defendants' their wages, earned and unpaid, within seventy-two (72) hours of their
leaving Defendants' employ, is in violation of California Labor Code sections 201 and 202.

97. California Labor Code section 203 provides that if an employer willfully fails to
pay wages owed, in accordance with sections 201 and 202, then the wages of the employee shall
continue as a penalty from the due date thereof at the same rate until paid or until an action is
commenced; but the wages shall not continue for more than thirty (30) days.

98. Plaintiff and the other class members are entitled to recover from Defendants the
statutory penalty wages for each day they were not paid, up to a thirty (30) day maximum
pursuant to California Labor Code section 203.

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2 3 (Against BARKSDALE, INC., and DOES 1 through 100) 4 99. Plaintiff incorporates by reference the allegations contained in paragraphs 1 5 6 forth herein. 7 100. 8 9 10 11 101. 12 13 14 payable between the 1st and the 10th day of the following month. 102. for the next regular payroll period. 103. permissible under California Labor Code section 204. 104. for violations of California Labor Code section 204. 23 SEVENTH CAUSE OF ACTION 24 (Violation of California Labor Code § 226(a)) 25 (Against BARKSDALE, INC., and DOES 1 through 100) 26 105. Plaintiff incorporates by reference the allegations contained in paragraphs 1 27 through 104, and each and every part thereof with the same force and effect as though fully set forth herein. 20 FIRST AMENDED CLASS ACTION COMPLAINT FOR DAMAGES FOR DAMAGES & ENFORCEMENT UNDER THE PRIVATE ATTORNEYS GENERAL ACT, CALIFORNIA LABOR CODE § 2698, ET SEQ. AND DEMAND FOR JURY TRIAL

SIXTH CAUSE OF ACTION

(Violation of California Labor Code § 204)

through 98, and each and every part thereof with the same force and effect as though fully set

At all times herein set forth, California Labor Code section 204 provides that all wages earned by any person in any employment between the 1st and 15th days, inclusive, of any calendar month, other than those wages due upon termination of an employee, are due and payable between the 16th and the 26th day of the month during which the labor was performed.

At all times herein set forth, California Labor Code section 204 provides that all wages earned by any person in any employment between the 16th and the last day, inclusive, of any calendar month, other than those wages due upon termination of an employee, are due and

15 At all times herein set forth, California Labor Code section 204 provides that all 16 wages earned for labor in excess of the normal work period shall be paid no later than the payday 17

18 During the relevant time period, Defendants intentionally and willfully failed to 19 pay Plaintiff and the other class members all wages due to them, within any time period 20

21 Plaintiff and the other class members are entitled to recover all remedies available 22

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1 106. At all material times set forth herein, California Labor Code section 226(a) 2 provides that every employer shall furnish each of his or her employees an accurate itemized 3 statement in writing showing (1) gross wages earned, (2) total hours worked by the employee, 4 (3) the number of piece-rate units earned and any applicable piece rate if the employee is paid on a piece-rate basis, (4) all deductions, provided that all deductions made on written orders of the employee may be aggregated and shown as one item, (5) net wages earned, (6) the inclusive dates of the period for which the employee is paid, (7) the name of the employee and his or her social security number, (8) the name and address of the legal entity that is the employer, and (9) all applicable hourly rates in effect during the pay period and the corresponding number of hours worked at each hourly rate by the employee. The deductions made from payments of wages shall be recorded in ink or other indelible form, properly dated, showing the month, day, and year, and a copy of the statement or a record of the deductions shall be kept on file by the employer for at least three years at the place of employment or at a central location within the State of California.

15 107. Defendants have intentionally and willfully failed to provide Plaintiff and the
16 other class members with complete and accurate wage statements. The deficiencies include, but
17 are not limited to: the failure to include the total number of hours worked by Plaintiff and the
18 other class members.

19 108. As a result of Defendants' violation of California Labor Code section 226(a),
20 Plaintiff and the other class members have suffered injury and damage to their statutorily21 protected rights.

109. More specifically, Plaintiff and the other class members have been injured by
Defendants' intentional and willful violation of California Labor Code section 226(a) because
they were denied both their legal right to receive, and their protected interest in receiving,
accurate and itemized wage statements pursuant to California Labor Code section 226(a).

26 110. Plaintiff and the other class members are entitled to recover from Defendants the
27 greater of their actual damages caused by Defendants' failure to comply with California Labor
28 Code section 226(a), or an aggregate penalty not exceeding four thousand dollars per employee.

1 111. Plaintiff and the other class members are also entitled to injunctive relief to ensure 2 compliance with this section, pursuant to California Labor Code section 226(h). 3 **EIGHTH CAUSE OF ACTION** 4 (Violation of California Labor Code § 1174(d)) 5 (Against BARKSDALE, INC., and DOES 1 through 100) 6 112. Plaintiff incorporates by reference the allegations contained in paragraphs 1 7 through 111, and each and every part thereof with the same force and effect as though fully set 8 forth herein. 9

9 113. Pursuant to California Labor Code section 1174(d), an employer shall keep, at a
10 central location in the state or at the plants or establishments at which employees are employed,
11 payroll records showing the hours worked daily by and the wages paid to, and the number of
12 piece-rate units earned by and any applicable piece rate paid to, employees employed at the
13 respective plants or establishments. These records shall be kept in accordance with rules
14 established for this purpose by the commission, but in any case shall be kept on file for not less
15 than two years.

16 114. Defendants have intentionally and willfully failed to keep accurate and complete
17 payroll records showing the hours worked daily and the wages paid, to Plaintiff and the other
18 class members.

19 115. As a result of Defendants' violation of California Labor Code section 1174(d),
20 Plaintiff and the other class members have suffered injury and damage to their statutorily21 protected rights.

116. More specifically, Plaintiff and the other class members have been injured by
Defendants' intentional and willful violation of California Labor Code section 1174(d) because
they were denied both their legal right and protected interest, in having available, accurate and
complete payroll records pursuant to California Labor Code section 1174(d).

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FIRST AMENDED CLASS ACTION COMPLAINT FOR DAMAGES FOR DAMAGES & ENFORCEMENT UNDER THE PRIVATE ATTORNEYS GENERAL ACT, CALIFORNIA LABOR CODE § 2698, ET SEQ. AND DEMAND FOR JURY TRIAL

1 NINTH CAUSE OF ACTION 2 (Violation of California Labor Code §§ 2800 and 2802) 3 (Against BARKSDALE, INC., and DOES 1 through 100) 4 117. Plaintiff incorporates by reference the allegations contained in paragraphs 1 5 through 116, and each and every part thereof with the same force and effect as though fully set 6 forth herein. 7 118. Pursuant to California Labor Code sections 2800 and 2802, an employer must 8 reimburse its employee for all necessary expenditures incurred by the employee in direct 9 consequence of the discharge of his or her job duties or in direct consequence of his or her 10 obedience to the directions of the employer. 11 119. Plaintiff and the other class members incurred necessary business-related 12 expenses and costs that were not fully reimbursed by Defendants. 13 120. Defendants have intentionally and willfully failed to reimburse Plaintiff and the 14 other class members for all necessary business-related expenses and costs. 15 121. Plaintiff and the other class members are entitled to recover from Defendants their 16 business-related expenses and costs incurred during the course and scope of their employment, 17 plus interest accrued from the date on which the employee incurred the necessary expenditures 18 at the same rate as judgments in civil actions in the State of California. 19 **TENTH CAUSE OF ACTION** 20 (Violation of California Business & Professions Code §§ 17200, et seq.) 21 (Against BARKSDALE, INC., and DOES 1 through 100) 22 122. Plaintiff incorporates by reference the allegations contained in paragraphs 1 23 through 121, and each and every part thereof with the same force and effect as though fully set 24 forth herein. 25 123. Defendants' conduct, as alleged herein, has been, and continues to be, unfair, 26 unlawful and harmful to Plaintiff, other class members, to the general public, and Defendants' 27 competitors. Accordingly, Plaintiff seek to enforce important rights affecting the public interest 28 within the meaning of Code of Civil Procedure section 1021.5. 23 FIRST AMENDED CLASS ACTION COMPLAINT FOR DAMAGES FOR DAMAGES & ENFORCEMENT UNDER THE

PRIVATE ATTORNEYS GENERAL ACT, CALIFORNIA LABOR CODE § 2698, ET SEQ. AND DEMAND FOR JURY TRIAL

LAWYERS for JUSTICE, PC 410 West Arden Avenue, Suite 203 Glendale, California 91203 1 124. Defendants' activities as alleged herein are violations of California law, and
 2 constitute unlawful business acts and practices in violation of California Business & Professions
 3 Code section 17200, et seq.

4 125. A violation of California Business & Professions Code section 17200, et seq. may 5 be predicated on the violation of any state or federal law. In this instant case, Defendants' 6 policies and practices of requiring employees, including Plaintiff and the other class members, 7 to work overtime without paying them proper compensation violate California Labor Code 8 sections 510 and 1198. Additionally, Defendants' policies and practices of requiring employees, 9 including Plaintiff and the other class members, to work through their meal and rest periods 10 without paying them proper compensation violate California Labor Code sections 226.7 and 11 512(a). Defendants' policies and practices of failing to pay minimum wages violate California 12 Labor Code sections 1194, 1197, and 1197.1. Moreover, Defendants' policies and practices of 13 failing to timely pay wages to Plaintiff and the other class members violate California Labor 14 Code sections 201, 202 and 204. Defendants also violated California Labor Code sections 15 226(a), 1174(d), 2800 and 2802.

16 126. As a result of the herein described violations of California law, Defendants
17 unlawfully gained an unfair advantage over other businesses.

18 127. Plaintiff and the other class members have been personally injured by Defendants'
19 unlawful business acts and practices as alleged herein, including but not necessarily limited to
20 the loss of money and/or property.

128. Pursuant to California Business & Professions Code sections 17200, et seq.,
Plaintiff and the other class members are entitled to restitution of the wages withheld and retained
by Defendants during a period that commences four years preceding the filing of this Complaint;
an award of attorneys' fees pursuant to California Code of Civil procedure section 1021.5 and
other applicable laws; and an award of costs.

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FIRST AMENDED CLASS ACTION COMPLAINT FOR DAMAGES FOR DAMAGES & ENFORCEMENT UNDER THE PRIVATE ATTORNEYS GENERAL ACT, CALIFORNIA LABOR CODE § 2698, ET SEQ. AND DEMAND FOR JURY TRIAL

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ELEVENTH CAUSE OF ACTION

(Violation of California Labor Code §§ 2698, *et seq.*) (Against BARKSDALE, INC., and DOES 1 through 100)

129. Plaintiff incorporates by reference the allegations contained in paragraphs 1 through 128, and each and every part thereof with the same force and effect as though fully set forth herein.

130. PAGA expressly establishes that any provision of the California Labor Code which provides for a civil penalty to be assessed and collected by the LWDA, or any of its departments, divisions, commissions, boards, agencies or employees for a violation of the California Labor Code, may be recovered through a civil action brought by an aggrieved employee on behalf of himself or herself, and other current or former employees.

12 131. Whenever the LWDA, or any of its departments, divisions, commissions, boards,
13 agencies, or employees has discretion to assess a civil penalty, a court in a civil action is
14 authorized to exercise the same discretion, subject to the same limitations and conditions, to
15 assess a civil penalty.

16 132. Plaintiff and the other hourly-paid or non-exempt employees are "aggrieved
17 employees" as defined by California Labor Code section 2699(c) in that they are all current or
18 former employees of Defendants, and one or more of the alleged violations was committed
19 against them.

Failure to Pay Overtime

21 133. Defendants' failure to pay legally required overtime wages to Plaintiff and the
22 other Aggrieved Employees is in violation of the Wage Orders and constitutes unlawful or unfair
23 activity prohibited by California Labor Code sections 510 and 1198.

Failure to Provide Meal Periods

134. Defendants' failure to provide legally required meal periods to Plaintiff and the
other Aggrieved Employees is in violation of the Wage Orders and constitutes unlawful or unfair
activity prohibited by California Labor Code sections 226.7 and 512(a).

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FIRST AMENDED CLASS ACTION COMPLAINT FOR DAMAGES FOR DAMAGES & ENFORCEMENT UNDER THE PRIVATE ATTORNEYS GENERAL ACT, CALIFORNIA LABOR CODE § 2698, ET SEQ. AND DEMAND FOR JURY TRIAL

1	Failure to Provide Rest Periods	
2	135. Defendants' failure to provide legally required rest periods to Plaintiff and the	
3	other Aggrieved Employees is in violation of the Wage Orders and constitutes unlawful or unfair	
4	activity prohibited by California Labor Code section 226.7.	
5	Failure to Pay Minimum Wages	
6	136. Defendants' failure to pay legally required minimum wages to Plaintiff and the	
7	other Aggrieved Employees is in violation of the Wage Orders and constitutes unlawful or unfair	
8	activity prohibited by California Labor Code sections 1194, 1197 and 1197.1.	
9	Failure to Timely Pay Wages Upon Termination	
10	137. Defendants' failure to timely pay wages to Plaintiff and the other Aggrieved	
11	Employees upon termination in accordance with Labor Code sections 201 and 202 constitutes	
12	unlawful and/or unfair activity prohibited by California Labor Code sections 201 and 202.	
13	Failure to Timely Pay Wages During Employment	
14	138. Defendants' failure to timely pay wages to Plaintiff and the other Aggrieved	
15	Employees during employment in accordance with Labor Code section 204 constitutes unlawful	
16	and/or unfair activity prohibited by California Labor Code section 204.	
17	Failure to Provide Complete and Accurate Wage Statements	
18	139. Defendants' failure to provide complete and accurate wage statements to Plaintiff	
19	and the other Aggrieved Employees in accordance with Labor Code section 226(a) constitutes	
20	unlawful and/or unfair activity prohibited by California Labor Code section 226(a).	
21	Failure to Keep Complete and Accurate Payroll Records	
22	140. Defendants' failure to keep complete and accurate payroll records relating to	
23	Plaintiff and the other Aggrieved Employees in accordance with California Labor Code section	
24	1174(d) constitutes unlawful and/or unfair activity prohibited by California Labor Code section	
25	1174(d).	
26	Failure to Reimburse Necessary Business-Related Expenses and Costs	
27	141. Defendants' failure to reimburse Plaintiff and the other Aggrieved Employees for	
28	necessary business-related expenses and costs in accordance with California Labor Code	
	26	
	FIRST AMENDED CLASS ACTION COMPLAINT FOR DAMAGES FOR DAMAGES & ENFORCEMENT UNDER THE PRIVATE ATTORNEYS GENERAL ACT, CALIFORNIA LABOR CODE § 2698, ET SEQ. AND DEMAND FOR JURY TRIAL	

142. Pursuant to California Labor Code section 2699, Plaintiff, individually, and on
behalf of all Aggrieved Employees, requests and is entitled to recover from Defendants and each
of them, attorneys' fees and costs pursuant to California Labor Code section 218.5, as well as all
penalties pursuant to PAGA against Defendants, and each of them, including but not limited to:

- Penalties under California Labor Code section 2699 in the amount of a hundred dollars (\$100) for each aggrieved employee per pay period for the initial violation, and two hundred dollars (\$200) for each aggrieved employee per pay period for each subsequent violation;
- Penalties under California Code of Regulations Title 8 section 11010 et seq.
 in the amount of fifty dollars (\$50) for each aggrieved employee per pay
 period for the initial violation, and one hundred dollars (\$100) for each
 aggrieved employee per pay period for each subsequent violation;
- c. Penalties under California Labor Code section 210 in addition to, and entirely independent and apart from, any other penalty provided in the California Labor Code in the amount of a hundred dollars (\$100) for each aggrieved employee per pay period for the initial violation, and two hundred dollars (\$200) for each aggrieved employee per pay period for each subsequent violation; and

Any and all additional penalties and sums as provided by the California Labor Code and/or other statutes.

143. Pursuant to California Labor Code section 2699(i), civil penalties recovered by
aggrieved employees shall be distributed as follows: seventy-five percent (75%) to the Labor
and Workforce Development Agency for the enforcement of labor laws and education of
employers and employees about their rights and responsibilities and twenty-five percent (25%)
to the aggrieved employees.

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144. Further, Plaintiff is entitled to seek and recover reasonable attorneys' fees and

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1	costs pursuant to California Labor Code sections 210, 218.5 and 2699 and any other applicab	
2	statute.	
3	DEMAND FOR JURY TRIAL	
4	Plaintiff, individually, and on behalf of other members of the general public similar	
5	situated, and on behalf of other aggrieved employees pursuant to the California Private Attorney	
6	General Act, requests a trial by jury.	
7	PRAYER FOR RELIEF	
8	WHEREFORE, Plaintiff, individually, and on behalf of other members of the gener	
9	public similarly situated, and on behalf of other aggrieved employees pursuant to the Californ	
10	Private Attorneys General Act, prays for relief and judgment against Defendants, jointly an	
11	severally, as follows:	
12	Class Certification	
13	1. That this action be certified as a class action as to the first ten causes of action;	
14	2. That Plaintiff be appointed as the representative of the Class as to the first to	
15	causes of action;	
16	3. That counsel for Plaintiff be appointed as Class Counsel; and	
17	4. That Defendants provide to Class Counsel immediately the names and mo	
18	current/last known contact information (address, e-mail and telephone numbers) of all cla	
19	members.	
20	As to the First Cause of Action	
21	5. That the Court declare, adjudge and decree that Defendants violated Californ	
22	Labor Code sections 510 and 1198 and applicable IWC Wage Orders by willfully failing to pa	
23	all overtime wages due to Plaintiff and the other class members;	
24	6. For general unpaid wages at overtime wage rates and such general and speci	
25	damages as may be appropriate;	
26	7. For pre-judgment interest on any unpaid overtime compensation commencing	
27	from the date such amounts were due;	
28	8. For reasonable attorneys' fees and costs of suit incurred herein pursuant t	
	28	
	FIRST AMENDED CLASS ACTION COMPLAINT FOR DAMAGES FOR DAMAGES & ENFORCEMENT UNDER THE PRIVATE ATTORNEYS GENERAL ACT, CALIFORNIA LABOR CODE § 2698, ET SEQ. AND DEMAND FOR JURY TRIAI	

1	California Labor Code section 1194; and		
2	9. For such other and further relief as the Court may deem just and proper.		
3	As to the Second Cause of Action		
4	10. That the Court declare, adjudge and decree that Defendants violated California		
5	Labor Code sections 226.7 and 512 and applicable IWC Wage Orders by willfully failing to		
6	provide all meal periods (including second meal periods) to Plaintiff and the other class		
7	members;		
8	11. Tha	at the Court make an award to Plaintiff and the other class members of one (1)	
9	hour of pay at each employee's regular rate of compensation for each workday that a meal period		
10	was not provided;		
11	12. For	all actual, consequential, and incidental losses and damages, according to	
12	proof;		
13	13. For	premium wages pursuant to California Labor Code section 226.7(c);	
14	14. For	pre-judgment interest on any unpaid wages from the date such amounts were	
15	due;		
16	15. For	reasonable attorneys' fees and costs of suit incurred herein; and	
17	16. For	such other and further relief as the Court may deem just and proper.	
18		As to the Third Cause of Action	
19	17. Tha	at the Court declare, adjudge and decree that Defendants violated California	
20	Labor Code section 226.7 and applicable IWC Wage Orders by willfully failing to provide all		
21	rest periods to Plaintiff and the other class members;		
22	18. Tha	at the Court make an award to Plaintiff and the other class members of one (1)	
23	hour of pay at each employee's regular rate of compensation for each workday that a rest period		
24	was not provided;		
25	19. For	all actual, consequential, and incidental losses and damages, according to	
26	proof;		
27	20. For	premium wages pursuant to California Labor Code section 226.7(c);	
28	21. For	pre-judgment interest on any unpaid wages from the date such amounts were	
		29	
	FIRST AMENDED CLASS ACTION COMPLAINT FOR DAMAGES FOR DAMAGES & ENFORCEMENT UNDER THE PRIVATE ATTORNEYS GENERAL ACT, CALIFORNIA LABOR CODE § 2698, ET SEQ. AND DEMAND FOR JURY TRIAL		

1	due; and		
2	22.	For such other and further relief as the Court may deem just and proper.	
3	As to the Fourth Cause of Action		
4	23.	That the Court declare, adjudge and decree that Defendants violated California	
5	Labor Code sections 1194, 1197, and 1197.1 by willfully failing to pay minimum wages to		
6	Plaintiff and the other class members;		
7	24.	For general unpaid wages and such general and special damages as may be	
8	appropriate;		
9	25.	For statutory wage penalties pursuant to California Labor Code section 1197.1 for	
10	Plaintiff and the other class members in the amount as may be established according to proof at		
11	trial;		
12	26.	For pre-judgment interest on any unpaid compensation from the date such	
13	amounts were due;		
14	27.	For reasonable attorneys' fees and costs of suit incurred herein pursuant to	
15	California Labor Code section 1194(a);		
16	28.	For liquidated damages pursuant to California Labor Code section 1194.2; and	
17	29.	For such other and further relief as the Court may deem just and proper.	
18		As to the Fifth Cause of Action	
19	30.	That the Court declare, adjudge and decree that Defendants violated California	
20	Labor Code sections 201, 202, and 203 by willfully failing to pay all compensation owed at the		
21	time of term	nination of the employment of Plaintiff and the other class members no longer	
22	employed by Defendants;		
23	31.	For all actual, consequential, and incidental losses and damages, according to	
24	proof;		
25	32.	For statutory wage penalties pursuant to California Labor Code section 203 for	
26	Plaintiff and	the other class members who have left Defendants' employ;	
27	33.	For pre-judgment interest on any unpaid compensation from the date such	
28	amounts wer	e due; and	
	30		
	FIRST AMENDED CLASS ACTION COMPLAINT FOR DAMAGES FOR DAMAGES & ENFORCEMENT UNDER THE PRIVATE ATTORNEYS GENERAL ACT, CALIFORNIA LABOR CODE § 2698, ET SEQ. AND DEMAND FOR JURY TRIAL		

1	34.	For such other and further relief as the Court may deem just and proper.	
2	As to the Sixth Cause of Action		
3	35.	That the Court declare, adjudge and decree that Defendants violated California	
4	Labor Code section 204 by willfully failing to pay all compensation owed at the time required		
5	by California Labor Code section 204 to Plaintiff and the other class members;		
6	36.	For all actual, consequential, and incidental losses and damages, according to	
7	proof;		
8	37.	For pre-judgment interest on any unpaid compensation from the date such	
9	amounts were due; and		
10	38.	For such other and further relief as the Court may deem just and proper.	
11	As to the Seventh Cause of Action		
12	39.	That the Court declare, adjudge and decree that Defendants violated the record	
13	keeping provisions of California Labor Code section 226(a) and applicable IWC Wage Orders		
14	as to Plaintiff and the other class members, and willfully failed to provide accurate itemized		
15	wage statements thereto;		
16	40.	For actual, consequential and incidental losses and damages, according to proof;	
17	41.	For statutory penalties pursuant to California Labor Code section 226(e);	
18	42.	For injunctive relief to ensure compliance with this section, pursuant to California	
19	Labor Code	section 226(h); and	
20	43. For such other and further relief as the Court may deem just and proper.		
21		As to the Eighth Cause of Action	
22	44.	That the Court declare, adjudge and decree that Defendants violated California	
23	Labor Code section 1174(d) by willfully failing to keep accurate and complete payroll records		
24	for Plaintiff a	and the other class members as required by California Labor Code section 1174(d);	
25	45.	For actual, consequential and incidental losses and damages, according to proof;	
26	46.	For statutory penalties pursuant to California Labor Code section 1174.5; and	
27	47.	For such other and further relief as the Court may deem just and proper.	
28	///		
		31	
	FIRST AMENDED CLASS ACTION COMPLAINT FOR DAMAGES FOR DAMAGES & ENFORCEMENT UNDER THE PRIVATE ATTORNEYS GENERAL ACT, CALIFORNIA LABOR CODE § 2698, ET SEQ. AND DEMAND FOR JURY TRIAL		

2 3 4	48. That the Court declare, adjudge and decree that Defendants violated Californi Labor Code sections 2800 and 2802 by willfully failing to reimburse Plaintiff and the other class members for all necessary business-related expenses as required by California Labor Cod sections 2800 and 2802;	
	members for all necessary business-related expenses as required by California Labor Cod	s
4		
	sections 2800 and 2802:	e
5		
6	49. For actual, consequential and incidental losses and damages, according to proof	,
7	50. For the imposition of civil penalties and/or statutory penalties;	
8	51. For reasonable attorneys' fees and costs of suit incurred herein; and	
9	52. For such other and further relief as the Court may deem just and proper.	
10	As to the Tenth Cause of Action	
11	53. That the Court decree, adjudge and decree that Defendants violated Californi	a
12	Business and Professions Code sections 17200, et seq. by failing to provide Plaintiff and the	
13	other class members all overtime compensation due to them, failing to provide all meal and rest	
14	periods to Plaintiff and the other class members, failing to pay at least minimum wages to	
15	Plaintiff and the other class members, failing to pay Plaintiff's and the other class members'	
16	wages timely as required by California Labor Code section 201, 202 and 204 and by violating	
17	California Labor Code sections 226(a), 1174(d), 2800 and 2802.	
18	54. For restitution of unpaid wages to Plaintiff and all the other class members and	t
19	all pre-judgment interest from the day such amounts were due and payable;	
20	55. For the appointment of a receiver to receive, manage and distribute any and al	1
21	funds disgorged from Defendants and determined to have been wrongfully acquired b	у
22	Defendants as a result of violation of California Business and Professions Code sections 17200,	
23	et seq.;	
24	56. For reasonable attorneys' fees and costs of suit incurred herein pursuant to)
25	California Code of Civil Procedure section 1021.5;	
26	57. For injunctive relief to ensure compliance with this section, pursuant to Californi	a
27	Business and Professions Code sections 17200, et seq.; and	
28	58. For such other and further relief as the Court may deem just and proper.	
	32 FIRST AMENDED CLASS ACTION COMPLAINT FOR DAMAGES FOR DAMAGES & ENFORCEMENT UNDER THE	_
	FIRST AMENDED CLASS ACTION COMPLAINT FOR DAMAGES FOR DAMAGES & ENFORCEMENT UNDER THE PRIVATE ATTORNEYS GENERAL ACT, CALIFORNIA LABOR CODE § 2698, ET SEQ. AND DEMAND FOR JURY TRIAL	

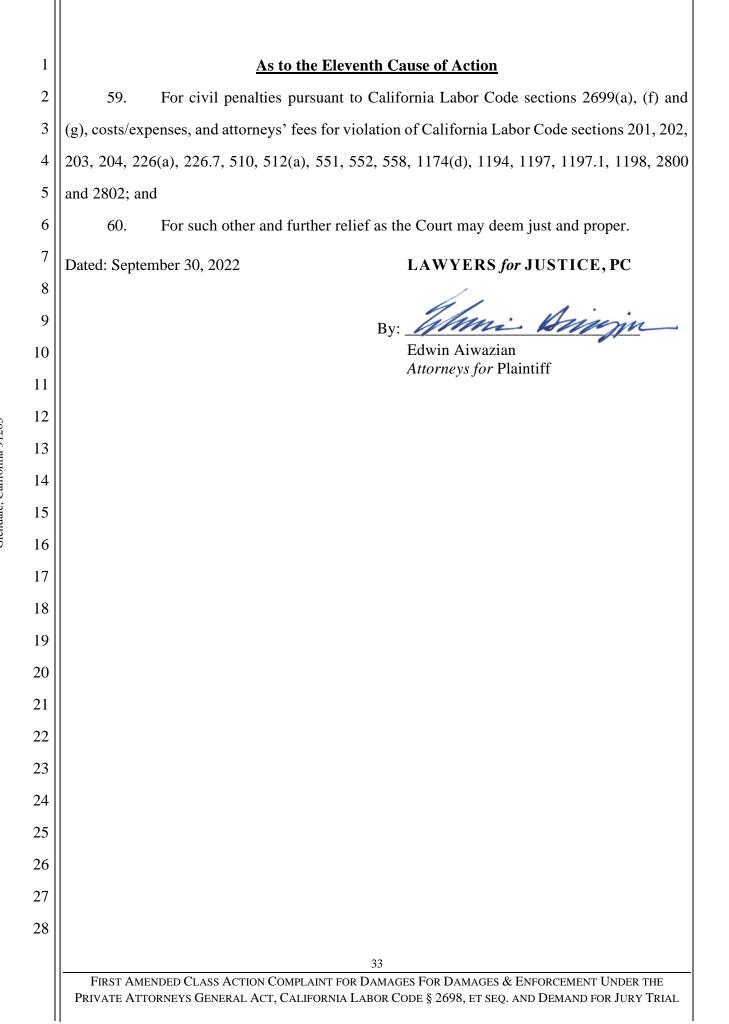


EXHIBIT B

COURT APPROVED NOTICE OF CLASS ACTION SETTLEMENT AND HEARING DATE FOR FINAL COURT APPROVAL

Cortez v. Barksdale, Inc., Case No. 21STCV29193

The Superior Court for the State of California authorized this Notice. Read it carefully! It's not junk mail, spam, an advertisement, or solicitation by a lawyer. You are not being sued.

You may be eligible to receive money from an employee class action lawsuit ("Action") against Barksdale, Inc. ("Defendant") for alleged wage and hour violations. The Action was filed by employee Mayra Cortez ("Plaintiff") and seeks payment of (1) unpaid wages, unreimbursed business expenses, restitution, statutory penalties, interest, and attorneys' fees and costs for a class of all non-exempt or hourly-paid employees ("Class Members") who worked for Defendant during the Class Period (August 9, 2017 to May 31, 2022); and (2) civil penalties under the California Private Attorney General Act ("PAGA") for all non-exempt or hourly-paid employees who worked for Defendant during the PAGA Period (July 20, 2020 to May 31, 2022) ("Aggrieved Employees").

The proposed Settlement has two main parts: (1) a Class Settlement requiring Defendant to fund Individual Settlement Payments, and (2) a PAGA Settlement requiring Defendant to fund Individual PAGA Payments and pay penalties to the California Labor and Workforce Development Agency ("LWDA").

Based on Defendant's records, and the Parties' current assumptions, your Individual Settlement Payment is estimated to be **§_____** (less withholding) and your Individual PAGA Payment is estimated to be **§_____**. The actual amount you may receive likely will be different and will depend on a number of factors. (If no amount is stated for your Individual PAGA Payment, then according to Defendant's records you are not eligible for an Individual PAGA Payment under the Settlement because you did not work during the PAGA Period.)

The above estimates are based on Defendant's records showing that **you worked** ______ **Workweeks** during the Class Period and **you worked** ______ **PAGA Pay Periods** during the PAGA Period. If you believe that you worked more Workweeks during the Class Period or PAGA Pay Periods during the PAGA Period, you can submit a challenge by the deadline date. See Section 4 of this Notice.

The Court has already preliminarily approved the proposed Settlement and approved this Notice. The Court has not yet decided whether to grant final approval. Your legal rights are affected whether you act or do not act. Read this Notice carefully. You will be deemed to have carefully read and understood it. At the Final Approval Hearing, the Court will decide whether to finally approve the Settlement and how much of the Settlement will be paid to Plaintiff and Plaintiff's attorneys ("Class Counsel"). The Court will also decide whether to enter a judgment that requires Defendant to make payments under the Settlement and requires Class Members and Aggrieved Employees to give up their rights to assert certain claims against Defendant.

If you worked for Defendant during the Class Period and/or the PAGA Period, you have two basic options under the Settlement:

- (1) **Do Nothing**. You don't have to do anything to participate in the proposed Settlement and be eligible for an Individual Settlement Payment. As a Participating Class Member, though, you will give up your right to assert Released Class Claims. If you are an Aggrieved Employee, you will automatically be bound to the PAGA Settlement and issued your Individual PAGA Payment.
- (2) Opt-Out of the Class Settlement. You can exclude yourself from the Class Settlement (opt-out)

by submitting the written Request for Exclusion or otherwise notifying the Administrator in writing. If you opt-out of the Class Settlement, you will not receive an Individual Settlement Payment. You will, however, preserve your right to personally pursue Released Class Claims against Defendant, and, if you are an Aggrieved Employee, remain eligible for an Individual PAGA Payment. You cannot opt-out of the PAGA Settlement.

Defendant will not retaliate against you for any actions you take with respect to the proposed Settlement.

SUMMARY OF YOUR LEGAL RIGHTS AND OPTIONS IN THIS SETTLEMENT

You Don't Have to Do Anything to Participate in the Settlement You Can Opt-out of the Class Settlement but not the PAGA Settlement	If you do nothing, you will be a Participating Class Member, eligible for an Individual Settlement Payment and/or an Individual PAGA Payment (if any). In exchange, you will give up your right to assert the Released Class Claims and/or Released PAGA Clams against Defendant that are covered by this Settlement. If you do not want to fully participate in the proposed Class Settlement, you can opt-out of the Class Settlement by sending the Administrator a written Request for Exclusion. Once excluded, you will be a Non- Participating Class Member and no longer eligible for an Individual Settlement Payment. Non-Participating Class Members cannot object to
The Opt-out Deadline is	any portion of the proposed Settlement. See Section 6 of this Notice. You cannot opt-out of the PAGA Settlement. Defendant must pay Individual PAGA Payments to all Aggrieved Employees and the Aggrieved Employees must give up their rights to pursue Released Claims (defined below).
Participating Class Members Can Object to the Class Settlement but not the PAGA Settlement Written Objections Must be Submitted by	All Class Members who do not opt-out ("Participating Class Members") can object to the Class Settlement. The Court's decision whether to finally approve the Settlement will include a determination of how much will be paid to Class Counsel and Plaintiff who pursued the Action on behalf of the Class. You are not personally responsible for any payments to Class Counsel or Plaintiff, but every dollar paid to Class Counsel and Plaintiff reduces the overall amount paid to Participating Class Members. You can object to the amounts requested by Class Counsel or Plaintiff if you think they are unreasonable. See Section 7 of this Notice.
Final Approval Hearing	The Court's Final Approval Hearing is scheduled to take place on on at 2.2.2.2.2.2.2.2.2.2.2.2.2.2.2.2.2.2.2.
You Can Challenge the Calculation of Your Workweeks/Pay Periods Written Challenges	The amount of your Individual Settlement Payment and Individual PAGA Payment (if any) depend on how many Workweeks and/or PAGA Pay Periods you were determined to have worked, as follows: PAGA Pay Periods are calculated by the Settlement Administrator, based

Must be Submitted by	on each Aggrieved Employees' employment for five (5) or more calendar
	days during a pay period based on hire and termination dates, as follows:
	if an Aggrieved Employee's hire date was within the PAGA Period and
	was on Monday, he or she will be credited for that PAGA Pay Period
	(i.e., he or she worked five (5) or more calendar days during this pay
	period); if an Aggrieved Employee's termination date was within the
	PAGA Period and was on a Friday, he or she will be credited for that
	PAGA Pay Period (i.e., he or she worked five (5) or more calendar days
	during this pay period). If an Aggrieved Employee's hire and/or
	termination date falls outside of the PAGA Period, the start and/or end
	dates of the PAGA Period (i.e., July 20, 2020 and/or May 31, 2022) shall
	be deemed the start and/or end dates for that Aggrieved Employee.
	Workweeks are calculated by the Settlement Administrator, based on
	each Class Members' employment for three (3) or more calendar days
	during a workweek based on hire and termination dates , as follows: if a
	Class Member's hire date was within the Class Period and was on
	Monday, Tuesday, or Wednesday, he or she will be credited for that
	Workweek (i.e., he or she worked three (3) or more calendar days during
	this workweek); if a Class Member's termination date was within the
	Class Period and was on a Wednesday, Thursday, or Friday, he or she
	will be credited for that Workweek (i.e., he or she worked three (3) or
	more calendar days during this workweek). If a Class Member's hire
	and/or termination date falls outside of the Class Period, the start and/or
	end dates of the Class Period (i.e., August 9, 2017 and/or May 31, 2022)
	shall be deemed the start and/or end dates for that Class Member.
	The number Westmarks and number of DACA Day Davis is serviced
	The number Workweeks and number of PAGA Pay Periods you worked
	according to Defendant's records is stated on the first page of this Notice. If you disagree with either of these numbers, you must challenge it by
	. See Section 4 of this Notice.
	. See Section 4 of this Notice.

1. WHAT IS THE ACTION ABOUT?

Plaintiff is a current employee of Defendant. On August 9, 2021, Plaintiff commenced the class action lawsuit entitled Mayra Cortez v. Barksdale, Inc. in the Superior Court of California for the County of Los Angeles, Case No. 21STCV29193 (i.e., Class Action) and on September 23, 2021, Plaintiff commenced the PAGA action entitled Mayra Cortez v. Barksdale, Inc. in the Superior Court of California for the County of Los Angeles, Case No. 21STCV35127 (i.e., PAGA Action) (together with the Class Action, "Action"). On [date], Plaintiff file a First Amended Consolidated Class Action Complaint for Damages and Enforcement Under the Private Attorneys General Act, California Labor Code § 2698, Et Seq. in the Class Action, consolidating the Class Action and PAGA Action (i.e., Operative Complaint). The Action accuses Defendant of violating California labor laws by failing to properly pay minimum and overtime wages, provide compliant meal and rest breaks and associated premiums, timely pay wages during employment and upon termination of employment and associated waiting-time penalties, provide complaint wage statements, keep requisite payroll records, reimburse business expenses, and thereby engaged in unfair business practices in violation of the California Business & Professions Code section 17200, et seq. Based on the same claims, Plaintiff has also asserted a claim for civil penalties under the California Private Attorneys General Act (Labor Code §§ 2698, et seq.) ("PAGA"). Plaintiff is represented by attorneys in the Action:

> Edwin Aiwazian, Esq. Arby Aiwazian, Esq. Joanna Ghosh, Esq. Yasmin Hosseini, Esq. **Lawyers for Justice, PC** 410 West Arden Avenue, Suite 203 Glendale, California 91203 Telephone: (818) 265-1020 / Fax: (818) 265-1021

("Class Counsel.")

Defendant strongly denies violating any laws or failing to pay any wages and contends it complied with all applicable laws.

2. WHAT DOES IT MEAN THAT THE ACTION HAS SETTLED?

So far, the Court has made no determination whether Defendant or Plaintiff is correct on the merits. In the meantime, Plaintiff and Defendant hired an experienced, neutral mediator in an effort to resolve the Action by negotiating to end the case by agreement (settle the case) rather than continuing the expensive and time-consuming process of litigation. The negotiations were successful. By signing a lengthy written settlement agreement ("Agreement") and agreeing to jointly ask the Court to enter a judgment ending the Action and enforcing the Agreement, Plaintiff and Defendant have negotiated a proposed Settlement that is subject to the Court's Final Approval. Both sides agree the proposed Settlement is a compromise of disputed claims. By agreeing to settle, Defendant does not admit any violations or concede the merit of any claims. Plaintiff and Class Counsel strongly believe the Settlement is a good deal for you because they believe that: (1) Defendant has agreed to pay a fair, reasonable and adequate amount considering the strength of the claims and the risks and uncertainties of continued litigation; and (2) Settlement is in the best interests of the Class Members and Aggrieved Employees. The Court preliminarily approved the proposed Settlement as fair, reasonable and adequate, authorized this Notice, and scheduled a hearing to determine Final Approval.

3. WHAT ARE THE IMPORTANT TERMS OF THE PROPOSED SETTLEMENT?

- 1. Defendant Will Pay \$1,200,000.00 as the Gross Settlement Amount (Gross Settlement). Defendant has agreed to deposit the Gross Settlement into an account controlled by the Administrator of the Settlement. The Administrator will use the Gross Settlement to pay the Individual Settlement Payments, Individual PAGA Payments, Class Representative Service Payment, Class Counsel's attorney's fees and expenses, the Administrator's expenses, and penalties to be paid to the California Labor and Workforce Development Agency ("LWDA"). Assuming the Court grants Final Approval, Defendant will fund the Gross Settlement not more than 14 days after the Judgment entered by the Court becomes final. The Judgment will be final on the date the Court enters Judgment, or a later date if Participating Class Members object to the proposed Settlement or the Judgment is appealed.
- 2. <u>Court Approved Deductions from Gross Settlement.</u> At the Final Approval Hearing, Plaintiff and/or Class Counsel will ask the Court to approve the following deductions from the Gross Settlement, the amounts of which will be decided by the Court at the Final Approval Hearing:
 - A. Up to \$420,000.00 (35% of the Gross Settlement] to Class Counsel for attorneys' fees and up to \$30,000.00 for their litigation expenses. To date, Class Counsel have worked and incurred expenses on the Action without payment.
 - B. Up to \$10,000.00 as a Class Representative Award for filing the Action, working with Class Counsel, and representing the Class. A Class Representative Award will be the only monies Plaintiff will receive other than Plaintiff's Individual Settlement Payment and any Individual PAGA Payment as a Class Member and Aggrieved Employee.
 - C. Up to \$10,000.00 to the Administrator for services administering the Settlement.
 - D. Up to \$200,000.00 for PAGA Penalties, allocated as 75% to be paid to the LWDA and 25% to be paid to the Aggrieved Employees based on their PAGA Pay Periods.

Participating Class Members have the right to object to any of these deductions. The Court will consider all objections.

- 3. <u>Net Settlement Distributed to Participating Class Members</u>. After making the above deductions in amounts approved by the Court, Administrator will distribute the rest of the Gross Settlement (the "Net Settlement Amount") by making Individual Settlement Payments to Participating Class Members based on their Workweeks.
- 4. <u>Taxes Owed on Payments to Class Members.</u> Plaintiff and Defendant are asking the Court to approve an allocation of 20% of each Individual Settlement Payment to taxable wages ("Wage Portion") and 80% to penalties, interest, and non-wage damages ("Non-Wage Portion.). The Wage Portion is subject to withholdings and will be reported on IRS W-2 Forms. Defendant will separately pay employer payroll taxes it owes on the Wage Portion. The Individual PAGA Payments are counted as penalties rather than wages for tax purposes. The Administrator will report the Individual PAGA Payments and the Non-Wage Portions of the Individual Settlement Payments on IRS 1099 Forms.

Although Plaintiff and Defendant have agreed to these allocations, neither side is giving you any advice on whether your Payments are taxable or how much you might owe in taxes. You are

responsible for paying all taxes (including penalties and interest on back taxes) on any payments received from the proposed Settlement. You should consult a tax advisor if you have any questions about the tax consequences of the proposed Settlement.

- 5. <u>Need to Promptly Cash Payment Checks.</u> The front of every check issued for Individual Settlement Payments and Individual PAGA Payments will show the date when the check expires (the void date). If you do not cash it by the void date, your check will be automatically cancelled, and the monies will be irrevocably lost to you because they will be paid to a non-profit organization or foundation ("Cy Pres").
- 6. <u>Requests for Exclusion from the Class Settlement (Opt-Outs).</u> You will be treated as a Participating Class Member, participating fully in the Class Settlement, unless you notify the Administrator in writing, not later than [60 Day Response Deadline], that you wish to opt-out. The easiest way to notify the Administrator is to send a written and signed Request for Exclusion from the Class Settlement by the [60 Day Response Deadline] Response Deadline. The Request for Exclusion should be a letter from a Class Member or his/her representative setting forth a Class Member's name, present address, telephone number, and a simple statement electing to be excluded from the Class Settlement. Excluded Class Members (i.e., Non-Participating Class Members) will not receive Individual Settlement Payments, but will preserve their rights to personally pursue Released Class Claims against Defendant.

You cannot opt-out of the PAGA Settlement. Class Members who exclude themselves from the Class Settlement (Non-Participating Class Members) remain eligible for Individual PAGA Payments and are required to give up their right to assert Released PAGA Claims against Defendant.

- 7. <u>The Proposed Settlement Will be Void if the Court Denies Final Approval.</u> It is possible the Court will decline to grant Final Approval of the Settlement or decline enter a Judgment. It is also possible the Court will enter a Judgment that is reversed on appeal. Plaintiff and Defendant have agreed that, in either case, the Settlement will be void: Defendant will not pay any money and Class Members will not release any claims against Defendant.
- 8. <u>Administrator</u>. The Court has appointed a neutral company, Phoenix Settlement Administrators (the "Administrator"), to send this Notice, calculate and make payments, and process Class Members' Requests for Exclusion from the Class Settlement. The Administrator will also decide disputes regarding Workweeks and/or PAGA Pay Periods, mail and re-mail settlement checks and tax forms, and perform other tasks necessary to administer the Settlement. The Administrator's contact information is contained in Section 9 of this Notice.
- 9. <u>Participating Class Members' Release of Released Class Claims.</u> Upon the Effective Date and full funding of the Gross Settlement Amount (including all employer payroll taxes owed on the Wage Portion of the Individual Settlement Payments), Participating Class Members will be legally barred from asserting any of the claims released under the Settlement. This means that unless you opted out by validly excluding yourself from the Class Settlement, you cannot sue, continue to sue, or be part of any other lawsuit against Defendant or Released Parties for Released Class Claims.

The Participating Class Members will be bound by the following release:

All Participating Class Members, on behalf of themselves and their respective former and present representatives, agents, attorneys, heirs, administrators, successors, and assigns, release Defendant and its divisions, affiliates, predecessors, successors, shareholders, officers, directors, employees, agents, trustees, representatives, administrators, fiduciaries,

assigns, subrogees, executors, partners, parents, subsidiaries, joint employers, insurers, clients, customers, suppliers, and vendors ("Released Parties") from all claims that were alleged, or reasonably could have been alleged, based on the facts stated in the Operative Complaint and ascertained in the course of the Action during the Class Period for (1) failure to pay overtime wages pursuant to California Labor Code sections 510, 1194, and 1198 and the IWC Wage Orders; (2) failure to provide meal periods pursuant to California Labor Code sections 226.7 and 512 and the IWC Wage Orders; (3) failure to provide rest periods pursuant to California Labor Code sections 226.7 and 512 and the IWC Wage Orders; (4) failure to pay all minimum wages owed pursuant to California Labor Code sections 1194, 1194.2, 1197, and 1197.1 and the IWC Wage Orders; (5) failure to pay all wages owed at termination pursuant to California Labor Code sections 201-203 and the IWC Wage Orders; (6) failure to pay all wages in a timely manner during employment pursuant to California Labor Code section 204 and the IWC Wage Orders; (7) failure to furnish accurate itemized wage statements pursuant to California Labor Code section 226 and the IWC Wage Orders: (8) failure to maintain adequate payroll records pursuant to California Labor Code section 1174 and IWC Wage Orders; (9) failure to reimburse all necessary business expenses pursuant to California Labor Code sections 2800 and 2802 and the IWC Wage Orders; and (10) violations of California Business & Professions Code sections 17200, et seq. ("Released Class Claims"). Except as set forth in Section 5.3 of the Settlement Agreement, Participating Class Members do not release any other claims, including claims for vested benefits, wrongful termination, violation of the Fair Employment and Housing Act, unemployment insurance, disability, social security, workers' compensation, or claims based on facts occurring outside the Class Period.

10. <u>Aggrieved Employees' Release of Released PAGA Claims</u>. Upon the Effective Date and full funding of the Gross Settlement Amount (including all employer payroll taxes owed on the Wage Portion of the Individual Settlement Payments), all Aggrieved Employees will be barred from asserting PAGA claims against Defendant, whether or not they exclude themselves from the Class Settlement. This means that all Aggrieved Employees, including those who are Participating Class Members and those who opt-out of the Class Settlement, cannot sue, continue to sue, or participate in any other PAGA claim against Released Parties based on the facts alleged in the Action during the PAGA Period and resolved by this Settlement. The Aggrieved Employees' Releases for Participating and Non-Participating Class Members are as follows:

All Participating and Non-Participating Class Members who are Aggrieved Employees are deemed to release, on behalf of themselves and their respective former and present representatives, agents, attorneys, heirs, administrators, successors, and assigns, the Released Parties, from all claims for PAGA penalties that were alleged, or reasonably could have been alleged, based on the PAGA Period facts stated in the Operative Complaint, and the PAGA Notice and ascertained in the course of the Action for alleged violations of California Labor Code sections 201, 202, 203, 204, 226(a), 226.7, 510, 512(a), 551, 552, 1174(d), 1194, 1197, 1197.1, 1198, 2800 and 2802, and Industrial Welfare Commission Wage Orders, including *inter alia*, Wage Orders 1-2001, 4-2001, and 16-2001 ("Released PAGA Claims").

4. HOW WILL THE ADMINISTRATOR CALCULATE MY PAYMENT?

1. <u>Individual Settlement Payments.</u> The Administrator will divide the final Net Settlement Amount by the Workweeks of all Participating Class Members to yield the "Final Workweek Value," and multiply each Participating Class Member's individual Workweeks by the Final Workweek Value to yield his or her Individual Settlement Share.

- 2. <u>Individual PAGA Payments</u>. The Administrator will divide the 25% portion of the PAGA Penalties attributed to Aggrieved Employees, i.e., \$50,000.00, by the PAGA Pay Periods worked by all Aggrieved Employees during the PAGA Period resulting in the PAGA Pay Period Value and then multiplying the PAGA Pay Period Value by the number of PAGA Pay Periods worked by each individual Aggrieved Employee during the PAGA Period.
- 3. <u>Workweek/Pay Period Challenges</u>. The number of Workweeks you worked during the Class Period and the number of PAGA Pay Periods you worked during the PAGA Period, as recorded in Defendant's records, are stated in the first page of this Notice. You have until [60-Day <u>Response Deadline</u>] to dispute the number of Workweeks and/or Pay Periods credited to you. You can submit your dispute by signing and sending a letter to the Administrator via mail or email. Section 9 of this Notice has the Administrator's contact information.

You need to support your dispute by sending copies of pay stubs or other records. The Administrator will accept Defendant's calculation of Workweeks and/or PAGA Pay Periods based on Defendant's records as accurate unless you send copies of records containing contrary information. You should send copies rather than originals because the documents will not be returned to you. The Administrator will resolve Workweek and/or PAGA Pay Period disputes based on your submission and on input from Class Counsel (who will advocate on behalf of Participating Class Members) and Defendant's Counsel. The Administrator's decision is final. You can't appeal or otherwise challenge its final decision.

5. HOW WILL I GET PAID?

- 1. <u>Participating Class Members.</u> The Administrator will send, by U.S. mail, a single check to every Participating Class Member (i.e., every Class Member who doesn't opt-out) including those who also qualify as Aggrieved Employees. The single check will combine the Individual Settlement Payment and the Individual PAGA Payment.
- 2. <u>Aggrieved Employees.</u> The Administrator will send, by U.S. mail, a single Individual PAGA Payment check to every individual who is eligible to receive payment under the PAGA Settlement as an Aggrieved Employee.

Your check will be sent to the same address as this Notice. If you change your address, be sure to notify the Administrator as soon as possible. Section 9 of this Notice has the Administrator's contact information.

6. HOW DO I OPT-OUT OF THE CLASS SETTLEMENT?

Submit a written and signed letter with your name, present address, telephone number, and a simple statement that you do not want to participate in the Class Settlement. The Administrator will exclude you based on any writing communicating your request be excluded. Be sure to personally sign your request, identify the Action as *Cortez v. Barksdale, Inc.*, Case No. 21STCV29193, and include your identifying information (full name, address, telephone number, approximate dates of employment, and social security number for verification purposes). You must make the request yourself. If someone else makes the request for you, it will not be valid. The Administrator must be sent your request to be excluded by [60 Day Response Deadline], or it will be invalid. Section 9 of the Notice has the Administrator's contact information.

7. HOW DO I OBJECT TO THE CLASS SETTLEMENT?

Only Participating Class Members have the right to object to the Class Settlement. Before deciding

whether to object, you may wish to see what Plaintiff and Defendant are asking the Court to approve. At least sixteen (16) court days before the [Date of Final Approval Hearing] Final Approval Hearing, Class Counsel and/or Plaintiff will file in Court (1) a Motion for Final Approval that includes, among other things, the reasons why the proposed Settlement is fair, and (2) a Motion for Fees, Litigation Expenses and Service Award stating (i) the amount Class Counsel is requesting for attorneys' fees and litigation expenses; and (ii) the amount Plaintiff is requesting as a Class Representative Service Award. Upon reasonable request, Class Counsel (whose contact information is in Section 9 of this Notice) will send you copies of these documents at no cost to you. You can also view them on the Administrator's Website (url)

https://www.lacourt.org/casesummary/ui/.

A Participating Class Member who disagrees with the Class Settlement, the Motion for Final Approval and/or Motion for Fees, Litigation Expenses and Service Award may wish to object, for example, that the proposed Class Settlement is unfair, or that the amounts requested by Class Counsel or Plaintiff are too high or too low. **The deadline for sending written objections to the Administrator is** [60-Day Response Deadline]. Be sure to tell the Administrator what you object to, why you object, and any facts that support your objection. Make sure you identify the Action as *Cortez v. Barksdale, Inc.*, Case No. 21STCV29193 and include your name, current address, telephone number, and approximate dates of employment for Defendant and sign the objection. Section 9 of this Notice has the Administrator's contact information.

Alternatively, a Participating Class Member can object to the Class Settlement (or personally retain a lawyer to object at your own cost) by attending the Final Approval Hearing. You (or your attorney) should be ready to tell the Court what you object to, why you object, and any facts that support your objection. See Section 8 of this Notice (immediately below) for specifics regarding the Final Approval Hearing.

8. CAN I ATTEND THE FINAL APPROVAL HEARING?

You can, but do not have to, attend the Final Approval Hearing on (Date) at (Time) in Department 12 of the Los Angeles Superior Court, located at 312 North Spring Street, Los Angeles, CA 90012. At the Hearing, the judge will decide whether to grant Final Approval of the Settlement and how much of the Gross Settlement Amount will be paid to Class Counsel, Plaintiff, and the Administrator. The Court will invite comment from objectors to the Class Settlement, Class Counsel, and Defense Counsel before making a decision. You can attend (or hire a lawyer to attend) either personally or virtually via LACourtConnect (https://www.lacourt.org/lacc/). Check the Court's website for the most current information.

It's possible the Court will reschedule the Final Approval Hearing. You should check the Administrator's website ______ beforehand or contact Class Counsel to verify the date and time of the Final Approval Hearing.

9. HOW CAN I GET MORE INFORMATION?

The Agreement sets forth everything Defendant and Plaintiff have promised to do under the proposed Settlement. The easiest way to read the Agreement, the Judgment or any other Settlement documents is to go to <u>the Administrator</u>'s website at <u>(url)</u>. You can also telephone or send an email to the Administrator using the contact information listed below, or consult the Superior Court website by going to (http://www.lacourt.org/casesummary/ui/index.aspx) and entering the Case Number for the Action, Case No. 21STCV29193. You can also make an appointment to personally review court documents in the Clerk's Office at the Stanley Mosk Courthouse by calling (213) 830-0800. You may also telephone Class Counsel at the phone number provided in Section 1 above.

DO NOT TELEPHONE THE SUPERIOR COURT TO OBTAIN INFORMATION ABOUT THE SETTLEMENT.

Settlement Administrator:

Phoenix Settlement Administrators Email Address: Mailing Address: Telephone: Fax Number:

10. WHAT IF I LOSE MY SETTLEMENT CHECK?

If you lose or misplace your settlement check before cashing it, the Administrator will replace it as long as you request a replacement before the void date on the face of the original check. If your check is already void you will have no way to recover the money.

11. WHAT IF I CHANGE MY ADDRESS?

To receive your check, you should immediately notify the Administrator if you move or otherwise change your mailing address.